

Custody Document Transmittal

PLEASE CHECK: ☐ Single Family Property
☐ Multifamily Property

Lender's/Service's/Subservicer's Fannie Mae ID Number (9 digits)	Mortgagor Name
Fannie Mae Loan Number	Property Address (Street, City, State, and Zip Code)
Lender's/Service's/Subservicer's Loan Number	
FHA/VA/MI Certificate Number	Fixed Installment Amount

SINGLE FAMILY LOAN DOCUMENTS ONLY	MULTIFAMILY LOAN DOCUMENTS ONLY
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<p>A. Please forward these documents:</p> <p><input type="checkbox"/> Copy of note</p> <p><input type="checkbox"/> All documents in loan file</p> <p><input type="checkbox"/> Other (please specify):</p>	<p>A. Please forward these documents:</p> <p><input type="checkbox"/> Original note</p> <p><input type="checkbox"/> Original guaranty</p> <p><input type="checkbox"/> Other (please specify):</p>																				
<p>B. Please specify reason for release requests:</p> <table> <tr> <td>Referred for:</td> <td>Liquidated:</td> </tr> <tr> <td><input type="checkbox"/> Deed-in-lieu</td> <td><input type="checkbox"/> Payoff</td> </tr> <tr> <td><input type="checkbox"/> Foreclosure</td> <td><input type="checkbox"/> Repurchase</td> </tr> <tr> <td><input type="checkbox"/> Other (please specify):</td> <td><input type="checkbox"/> Foreclosure</td> </tr> <tr> <td></td> <td><input type="checkbox"/> Assignment to HUD</td> </tr> </table>	Referred for:	Liquidated:	<input type="checkbox"/> Deed-in-lieu	<input type="checkbox"/> Payoff	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Repurchase	<input type="checkbox"/> Other (please specify):	<input type="checkbox"/> Foreclosure		<input type="checkbox"/> Assignment to HUD	<p>B. Please specify reason for release requests:</p> <table> <tr> <td>Referred for:</td> <td>Liquidated:</td> </tr> <tr> <td><input type="checkbox"/> Deed-in-lieu</td> <td><input type="checkbox"/> Payoff</td> </tr> <tr> <td><input type="checkbox"/> Foreclosure</td> <td><input type="checkbox"/> Repurchase</td> </tr> <tr> <td><input type="checkbox"/> Litigation (please describe)</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other (please specify):</td> <td></td> </tr> </table>	Referred for:	Liquidated:	<input type="checkbox"/> Deed-in-lieu	<input type="checkbox"/> Payoff	<input type="checkbox"/> Foreclosure	<input type="checkbox"/> Repurchase	<input type="checkbox"/> Litigation (please describe)		<input type="checkbox"/> Other (please specify):	
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<input type="checkbox"/> Other (please specify):																					
<p>C. Special Instructions for release/satisfaction of mortgage:</p> <p><input type="checkbox"/> Release/Satisfaction document attached</p> <p><input type="checkbox"/> Other (please specify):</p>	<p>C. Special Instructions for release/satisfaction of mortgage:</p> <p><input type="checkbox"/> Release/Satisfaction document attached</p> <p><input type="checkbox"/> Other (please specify):</p>																				

<p>FANNIE MAE USE ONLY</p> <p><input type="checkbox"/> Date of Release _____</p> <p><input type="checkbox"/> Documents released previously on _____</p> <p><input type="checkbox"/> Fannie Mae is not the custodian</p> <p><input type="checkbox"/> Fannie Mae never received documents from seller/servicer</p> <p>By (employee name):</p>	<p>FANNIE MAE USE ONLY</p> <p><input type="checkbox"/> Date of Release _____</p> <p><input type="checkbox"/> Documents released previously on _____</p> <p>Approved By: <input type="checkbox"/> Regional Office <input type="checkbox"/> Multifamily Operations</p> <p>By (employee name):</p>
<p>D. 1. These documents are being returned:</p> <p><input type="checkbox"/> All documents in original loan file</p> <p><input type="checkbox"/> Other (please specify):</p> <p>2. Documents are being returned because:</p> <p><input type="checkbox"/> Loan reinstated (all documents in original loan file)</p> <p><input type="checkbox"/> Loan modification agreement executed</p> <p><input type="checkbox"/> Other (please specify):</p>	<p>D. 1. These documents are being returned:</p> <p><input type="checkbox"/> (please specify):</p> <p>2. Documents are being returned because:</p> <p><input type="checkbox"/> Other (please specify):</p>

<p>FANNIE MAE USE ONLY</p> <p>Receipt of returned documents acknowledged on _____</p> <p>By (employee name):</p>	<p>FANNIE MAE USE ONLY</p> <p>Receipt of returned documents acknowledged on _____</p> <p>By (employee name):</p>
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MAILING INFORMATION (Please Complete)
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Lender/Service's/Subservicer Name	Region Requesting Multifamily Loan Documents	
Attention:	Regional Contact Name	
Street Address (Do Not Include P.O. Box Number)	Phone Number	Fax Number
City, State, and Zip Code	Date	